

CITY OF SPARTA, MISSOURI

P.O. Box 246 – Sparta, Missouri 65753

Phone – 417-634-3992, Fax – 417-634-5785

BOARD OF ALDERMEN TENTATIVE LEGISLATIVE REGULAR SESSION AGENDA TUESDAY, March 12TH 2024 AT 6:00 P.M

ORIGINALLY POSTED: Monday, March 11th, 2024 @ 1:00 p.m.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:
 - A. Regular Legislative Session of February 13th, 2024
 - B. Special Legislative Session of February 27, 2024
- V. APPROVAL OF FEBRUARY 2024 UTILITY ADJUSTMENTS: NONE
- VI. APPROVAL OF THE FEBRUARY 2024 FINANCIALS
- VII. PUBLIC COMMENTS: _____
- VIII. FIRST READING OF BILLS/ORDINANCES

202424-003

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF SPARTA (Noel Rogers property)

202424-004

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN THE PROGRAMMING AGREEMENT, PHASE 2 PROJECT BETWEEN THE MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION AND THE CITY OF SPARTA, MISSOURI.

- IX. RESOLUTIONS:
- X. CEREMONIAL MATTERS: None
- XI. REPORT OF OFFICERS, BOARD AND COMMITTEES.
 - A. Police Department Report by Police Chief Trampus Taylor
 - B. Park Board Monthly Reporting
- XII. EXISTING BUSINESS: NONE
- XIII. NEW BUSINESS:
 - A. Discussion and Approval to Proceed with the Condemnation of the Residence at 189 Walnut.
 - B. Discussion and Approval for the City of Sparta to Grant an Access Easement off of Industrial Drive.
- XIV. CLOSED SESSION: Real Estate
- XV. MISCELLANEOUS BUSINESS:
- XVI. ADJOURNMENT

- **Representatives of the News Media may obtain copies of this Notice by contacting: Sparta City Hall at (417) 634-3992. In accordance with ADA Guidelines, if you need special accommodations when attending City Meetings, please notify City Hall at least three (3) days prior to the scheduled Meeting.**
- *The Tentative Agenda Includes a Vote to Close Part of the Meeting to Discuss Real Estate Pursuant to RSMO. 610.021 (2)*

CITY OF SPARTA
BOARD OF ALDERMEN MINUTES
REGULAR LEGISLATIVE SESSION- February 13, 2024

The Sparta Board of Aldermen met in a Regular Legislative Session at 6:00 p.m. on Tuesday, February 13, 2024, with Mayor Misty Holt presiding over the meeting.

Aldermen attending: Alderman Jarrett Iorg, Alderman Jim Campbell, Alderman Jeb Buschman and Sparta Police Chief Trampus Taylor

Visitors: Jeff Holts, Robert Benke, Gage Coates. And Leo Arledge.

I. CALL TO ORDER: Mayor Misty Holts call the February 13, 2024 Regular Session to order at 6:00 p.m.

II. ROLL CALL: Mayor Holts call the roll:

Alderman Iorg	Present	Alderman Campbell	Present
Alderman Hammons	Absent	Alderman Buschman	Present

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Alderman Buschman made a motion to approve the minutes of the Regular Legislative Session of January 11, 2024. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

V. APPROVAL OF JANUARY 2024 UTILITY ADJUSTMENTS: NONE

VI. APPROVAL OF THE JANUARY 2024 FINANCIALS:

Alderman Iorg makes a motion to approve the January 2024 Financials. Alderman Buschman seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

VII. PUBLIC COMMENTS: NONE

VIII. FIRST READING OF BILLS: NONE

IX. RESOLUTIONS:

RESOLUTION NO. 98: A Resolution Authorizing the Mayor to sign the programming agreement phase 2 project for the Transportation Alternatives Program (TAP) Grant from the Missouri Department of Transportation (MODOT).

Alderman Buschman makes a motion to place Resolution No. 98 on its first reading by title and description only. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to place Resolution No. 98 on its second and final reading by title and description only. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to adopt Resolution No. 98 by title and description only. Alderman Campbell seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

RESOLUTION NO. 98 IS ADOPTED

X. ORDINANCES:

A. 202424-01 An ordinance annexing a certain adjacent, unincorporated area into the city of Sparta.

Alderman Iorg makes a motion to place Ordinance 202424-01 on its first reading by title and description only. Alderman Campbell seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to place Ordinance 202424-01 on its second and final reading. Alderman Campbell seconds the motion. Mayor Holt calls roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to place Ordinance 202424-01 on its second and final reading by title and description only. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to adopt Ordinance 202424-01 by title and description only.
Alderman Campbell seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

ORDINANCE 202424-01 IS ADOPTED

B. ORDINANCE 202424-002 An ordinance annexing a certain adjacent, unincorporated area into the city of Sparta.

Alderman Iorg makes a motion to place Ordinance 202424-002 on its first reading by title and description only. Alderman Campbell seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to place Ordinance 202424-002 on its second and final reading by title and description only. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

Alderman Buschman makes a motion to adopt Ordinance 202424-002 by title and description only.
Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

ORDINANCE 202424-002 IS ADOPTED

XI. CEREMONIAL MATTERS: NONE

XII. REPORT OF OFFICERS, BOARD AND COMMITTEES:

A. The Board of Alderman acknowledge the Police Department Report by Police Chief Trampus Taylor.

B. Sparta Park Board Monthly Report by Park Board President Gage Coates.

XIII. EXISTING BUSINESS: NONE

XIV. NEW BUSINESS:

A. Discussion and Approval to secure loan for a backhoe for the City.

PASSED

B. Discussion and Approval for the Voluntary Annexation of property owned by Noel Rogers.

Alderman Buschman makes a motion to approve voluntary annexation. Alderman Campbell seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

VOLUNTARY ANNEXATION IS APPROVED

XV. CLOSED SESSION: NONE

XVI. MISCELLANEOUS BUSINESS: NONE

XVII. ADJOURNMENT:

Alderman Campbell makes a motion to Adjourn. Alderman Iorg seconds the motion. Mayor Holt calls the roll which passes with a vote of 3 to 0.

Alderman Iorg	Aye	Alderman Campbell	Aye
Alderman Hammons	Absent	Alderman Buschman	Aye

The February 13, 2024 Regular Legislative Meeting adjourned at time 6:37 p.m.

Minutes written by:
Beckie Vessar
City Clerk

Misty Holt, Mayor

ATTEST:

Beckie Vessar, City Clerk

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03/08/24
Cash Basis

City of Sparta
Balance Sheet
As of February 29, 2024

	<u>Feb 29, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Payroll sweep	93.06
1000 · General Fund	105,420.36
1006 · Water Fund	76,431.79
1010 · Sewer Bond Reserve CD	87,350.62
1011 · Sewer Replace/Ext. CD	49,857.39
1012 · Sewer Bond Reserve CD 2	69,305.19
1016 · Sewer Bond/Money Market Account	28,654.01
1040 · Petty Cash	100.00
1055 · Central Bank General	23,068.45
1057 · Central Bank Streets	15,256.20
1062 · Legacy General Fund	441,146.65
1063 · Legacy Parks Account	104,720.49
1064 · Legacy Streets Account	1,089,015.17
Total Checking/Savings	2,090,419.38
Accounts Receivable	
1100 · Accounts Receivable-Utilities	(1,161.23)
1110 · Returned Checks	3,272.67
Total Accounts Receivable	2,111.44
Total Current Assets	2,092,530.82
Fixed Assets	
1300 · Sewer Sanitation Plant	5,656,919.37
1302 · Accum. Depr.- Sewer Plant	(3,378,429.60)
1308 · Software	25,156.00
1309 · Construction In Process	4,190,232.68
1310 · Water System	475,081.68
1312 · Accum. Depr.- Water System	(491,070.20)
1341 · Machinery and Equipment	148,947.11
Total Fixed Assets	6,626,837.04
TOTAL ASSETS	<u>8,719,367.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	(23,156.22)
Total Accounts Payable	(23,156.22)
Credit Cards	
2050 · Legacy Bank Debit Card	274.43
Total Credit Cards	274.43

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03/08/24
Cash Basis

City of Sparta
Balance Sheet
As of February 29, 2024

	Feb 29, 24
Other Current Liabilities	
2100 · Payroll Liabilities	11,342.12
2101 · FICA	5,811.02
2102 · Accrued Federal Withholding	1,886.00
2103 · Accrued MO W/H	512.00
2104 · Accrued MO SUTA	1,451.99
2130 · Sales Tax Payable	466.97
2132 · Primacy Fee Payable	(1,480.76)
2134 · Utility Deposit	90,600.70
Total Other Current Liabilities	110,590.04
Total Current Liabilities	87,708.25
Long Term Liabilities	
Construction Loan	1,472,500.00
2500 · Rural Development Loan # 1	1,025,169.35
2501 · Rural Development Loan # 2	197,557.10
Total Long Term Liabilities	2,695,226.45
Total Liabilities	2,782,934.70
Equity	
3000 · Opening Balance Equity	107,359.22
3100 · Retained Earnings	2,932,995.71
3200 · Fund Balance - Reserved	1,338,758.39
3201 · Fund Balance - Unreserved	1,157,639.74
3510 · Contributed Capital	500,000.00
Net Income	(100,319.90)
Total Equity	5,936,433.16
TOTAL LIABILITIES & EQUITY	8,719,367.86

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03/08/24

City of Sparta
Payroll Summary
February 2024

	<u>GF - General ...</u>	<u>PF - Police Fund</u>	<u>SE - Sewer Fund</u>	<u>WA - Water F...</u>
Employee Wages, Taxes and Adjus...				
Gross Pay				
OT- GF	131.03	0.00	0.00	0.00
OT- SE	0.00	0.00	152.78	0.00
OT- WA	0.00	0.00	0.00	137.78
Regular Hours- GF	5,163.57	0.00	0.00	0.00
Regular hours- SE	488.40	0.00	10,514.94	0.00
Regular Hours- WA	488.40	0.00	0.00	9,856.19
Regular Hours - PF	0.00	28,316.71	0.00	0.00
Sick- GF	136.47	0.00	0.00	0.00
Sick- SE	0.00	0.00	442.27	0.00
Sick- WA	0.00	0.00	0.00	353.02
Sick - PF	0.00	567.07	0.00	0.00
Vacation	0.00	135.52	0.00	0.00
Vacation- GF	114.41	0.00	0.00	0.00
Vacation- WA	0.00	0.00	0.00	247.58
Vacation-SE	0.00	0.00	99.58	0.00
Total Gross Pay	<u>6,522.28</u>	<u>29,019.30</u>	<u>11,209.57</u>	<u>10,594.57</u>
Adjusted Gross Pay	<u>6,522.28</u>	<u>29,019.30</u>	<u>11,209.57</u>	<u>10,594.57</u>
Net Pay	<u>6,522.28</u>	<u>29,019.30</u>	<u>11,209.57</u>	<u>10,594.57</u>
Employer Taxes and Contributions				
Federal Unemployment	15.31	78.01	50.47	52.11
Medicare Company	92.18	415.86	160.58	151.67
Social Security Company	394.29	1,778.19	686.57	648.45
MO - Unemployment Company	100.74	401.26	175.40	165.68
Total Employer Taxes and Contrib...	<u>602.52</u>	<u>2,673.32</u>	<u>1,073.02</u>	<u>1,017.91</u>

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City of Sparta
Payroll Summary
February 2024

	<u>TOTAL</u>
Employee Wages, Taxes and Adjus...	
Gross Pay	
OT- GF	131.03
OT- SE	152.78
OT- WA	137.78
Regular Hours- GF	5,163.57
Regular hours- SE	11,003.34
Regular Hours- WA	10,344.59
Regular Hours - PF	28,316.71
Sick- GF	136.47
Sick- SE	442.27
Sick- WA	353.02
Sick - PF	567.07
Vacation	135.52
Vacation- GF	114.41
Vacation- WA	247.58
Vacation-SE	99.58
Total Gross Pay	57,345.72
Adjusted Gross Pay	57,345.72
Net Pay	<u>57,345.72</u>
Employer Taxes and Contributions	
Federal Unemployment	195.90
Medicare Company	820.29
Social Security Company	3,507.50
MO - Unemployment Company	843.08
Total Employer Taxes and Contrib...	<u>5,366.77</u>

City of Sparta
Payroll Summary
February 2024

Employee Wages, Taxes and Adjust...	Beike, Robert E		Blackburn, Randall E		Blackburn, Suzanne K		Butler, Trisdan K		Byerley, Dana		Green, Toby L		Hutchesson, Donald L	
	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate
Gross Pay														
OT- GF		0.00		0.00	2.75	26.78	73.65	2.25	57.38	0.00		0.00		
OT- SE		0.00		0.00	1	26.78	26.78		0.00	0.00		0.00	4	31.50
OT- WA	4	27.75		0.00	1	26.78	26.78		0.00	0.00		0.00		
Reg. Hours		0.00		0.00					0.00	0.00		0.00		
Regular Hours- GF		0.00		0.00	22.9	17.85	408.77	114.5	17.00	1,946.50		0.00		
Regular Hours- SE		0.00		0.00	103.05	17.85	1,839.44	57.25	17.00	973.25	116	17.50	2,030.00	21.00
Regular Hours- WA		0.00		0.00	103.05	17.85	1,839.44	57.25	17.00	973.25	116	17.50	2,030.00	
Regular Hours - PF	221.5	18.50	4,097.75						121	21.50				
Sick- GF		0.00		0.00			0.00		0.00	0.00		0.00		
Sick- SE		0.00		0.00	1.15	17.85	20.53	1.5	17.00	25.50	4	17.50	70.00	21.00
Sick- WA	10.5	18.50	194.25		1.15	17.85	20.53	1.5	17.00	25.50	4	17.50	70.00	
Sick- PF		0.00		0.00			0.00		0.00	0.00		0.00		
Vacation		0.00		0.00					0.00	0.00		0.00		
Vacation- GF		0.00		0.00	1.5	17.85	26.78	3	17.00	51.00		0.00		
Vacation- WA		0.00		0.00	3.6	17.85	64.26	1	17.00	17.00		0.00		
Vacation- SE	8	18.50	148.00		3.6	17.85	64.26	1	17.00	17.00		0.00		
FICA Reimburse/Over Withheld		0.00		0.00			0.00		0.00	0.00		0.00		
Mileage		0.00		0.00			0.00		0.00	0.00		0.00		
Total Gross Pay	244	4,551.00	240	5,548.80	244.75	4,411.22	242.25	4,137.38	121	2,601.50	240	4,200.00	244	
Deductions from Gross Pay														
Colonial Cancer		0.00		0.00			0.00	0.00	0.00	0.00		0.00		
FICA Under/Not Withheld		0.00		0.00			0.00	0.00	0.00	0.00		0.00		
Liberty		0.00		(179.16)			(71.70)	(67.08)	0.00	0.00		(115.20)		
MC/HCP		0.00		0.00			0.00	0.00	0.00	0.00		0.00		
Total Deductions from Gross Pay		0.00		(179.16)			(71.70)	(67.08)		0.00		(115.20)		
Adjusted Gross Pay	244	4,551.00	240	5,369.64	244.75	4,339.52	242.25	4,070.30	121	2,601.50	240	4,084.80	244	
Taxes Withheld														
Federal Withholding		(205.00)		(501.00)			(382.00)	(130.00)		(203.00)		(261.00)		
Medicare Employee		(65.99)		(77.86)			(62.92)	(59.02)		(37.72)		(59.23)		
Social Security Employee		(282.17)		(332.91)			(269.05)	(252.36)		(161.29)		(253.26)		
State Withholding		(77.00)		(156.00)			(197.00)	(124.00)		0.00		(96.00)		
Medicare Employee Addl Tax		0.00		0.00			0.00	0.00		0.00		0.00		
Total Taxes Withheld		(630.16)		(1,067.77)			(910.97)	(565.38)		(402.01)		(669.49)		
Net Pay	244	3,920.84	240	4,301.87	244.75	3,428.55	242.25	3,504.92	121	2,199.49	240	3,415.31	244	
Employer Taxes and Contributions														
Federal Unemployment		22.91		20.52			24.75	24.42		15.61		24.51		
Medicare Company		65.99		77.86			62.92	59.02		37.72		59.23		
Social Security Company		282.17		332.91			269.05	252.36		161.29		253.26		
MIO - Unemployment Company		72.09		85.06			68.74	64.48		41.21		64.70		
Total Employer Taxes and Contribu...		443.16		516.35			425.46	400.28		255.83		401.70		

City of Sparta
Payroll Summary
February 2024

Employee Wages, Taxes and Adjust...	Hutchie...		Kosiak, William		O'Malley, Weston P.		Taylor, Trampus T.		Usher, Heather F.		Vesnar, Rebecca J		TOTAL	
	Feb 24	Rate	Feb 24	Rate	Feb 24	Rate	Feb 24	Rate	Feb 24	Rate	Feb 24	Rate	Hours	Rate
Gross Pay														
OT - GF	0.00													
OT - SE	126.00												5.00	131.03
OT - WA	0.00												5.00	152.78
Reg. Hours	0.00												5.00	137.78
Regular Hours - GF	0.00													
Regular Hours - SE	4,756.50												252.40	5,163.57
Regular Hours - WA	0.00												560.30	11,003.34
Regular Hours - PF	0.00												553.30	10,344.59
Sick - GF	0.00												1,604.15	28,316.71
Sick - SE	283.50												0.00	136.47
Sick - WA	0.00												6.50	442.27
Sick - PF	0.00												21.90	353.02
Vacation	0.00												18.90	567.07
Vacation - GF	0.00												4.00	135.52
Vacation - WA	0.00												6.00	114.41
Vacation - SE	0.00												13.35	247.58
FICA Reimburse/Over Withheld	0.00												5.35	99.58
Mileage	0.00												0.00	0.00
Total Gross Pay	5,166.00												2,646.00	57,345.72
Deductions from Gross Pay														
Colonial Cancer	0.00												0.00	0.00
FICA Under/Not Withheld	0.00												0.00	0.00
Liberty	0.00												(180.54)	(726.96)
MCTCP	0.00												0.00	(46.35)
Total Deductions from Gross Pay	0.00												(180.54)	(773.31)
Adjusted Gross Pay	5,166.00												5,680.28	56,572.41
Taxes Withheld														
Federal Withholding	(174.00)												(402.00)	(3,687.00)
Medicare Employee	(74.91)												(82.36)	(820.29)
Social Security Employee	(320.29)												(352.18)	(3,507.50)
State Withholding	(63.00)												(171.00)	(1,396.00)
Medicare Employee Addl Tax	0.00												0.00	0.00
Total Taxes Withheld	(632.20)												(1,007.54)	(9,410.79)
Net Pay	4,533.80												4,672.74	47,161.62
Employer Taxes and Contributions														
Federal Unemployment	21.30												0.00	195.90
Medicare Company	74.91												82.36	820.29
Social Security Company	320.29												352.18	3,507.50
MIO - Unemployment Company	81.83												89.98	843.08
Total Employer Taxes and Contributions	498.33												524.52	5,366.77

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03/08/24

Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
0989 · Sparta Event Center-party ren	652.50	200.00	452.50
0990 · Sparta Business Center-Lease	4,715.00	9,000.00	(4,285.00)
0991 · Concessions Income/Left over mo	0.00	558.31	(558.31)
4000 · Water Service Income	262,209.98	376,000.00	(113,790.02)
4002 · Returned Check Processing Fees	43.76	0.00	43.76
4004 · Sewer Service Income	240,335.94	376,000.00	(135,664.06)
4012 · Trash Collection Services	72,646.73	97,239.13	(24,592.40)
4016 · Connection Fees/Charge	30.38	0.00	30.38
4017 · Penalty & Late Charges Income	27.40	0.00	27.40
4020 · Credit Card Income	0.00	131.09	(131.09)
4028 · Sewer Impact Fees	2,050.00	1,800.00	250.00
4032 · Water Impact Fees	2,425.00	1,600.00	825.00
4035 · Building Permits	10,718.80	6,000.00	4,718.80
4036 · Inspection Fees	0.00	0.00	0.00
4037 · Water Meter Hook-Up Parts	1,050.00	0.00	1,050.00
4041 · Sales Tax Revenue	262,001.63	410,074.31	(148,072.68)
4048 · MO Motor Fuel Tax	46,685.03	52,009.43	(5,324.40)
4052 · MO Vehicle Fees Tax	5,359.91	8,349.67	(2,989.76)
4056 · MO Vehicle Sales Tax	13,757.96	17,789.63	(4,031.67)
4060 · Christian County Property Tax	74,965.10	80,000.00	(5,034.90)
4062 · Christian County Sur Tax Income	0.00	0.00	0.00
4064 · Franchise Tax	38,994.66	63,000.00	(24,005.34)
4080 · Business Licenses	1,462.25	2,200.00	(737.75)
4084 · Dog Licenses	190.00	445.00	(255.00)
4088 · Liquor Licenses	2,197.50	1,200.00	997.50
4090 · Court Fines/ Costs/CVC Income	30,071.50	24,115.50	5,956.00
4101 · tax credit	0.00	0.00	0.00
4104 · Grant Income & Reimbursements			
null	0.00	0.00	0.00
4104 · Grant Income & Reimbursements ...	2,868.75	7,000.00	(4,131.25)
Total 4104 · Grant Income & Reimburseme...	2,868.75	7,000.00	(4,131.25)
4110 · Insurance- Liability Refund	0.00	0.00	0.00
4120 · Interest Income	7,060.16	2,628.82	4,431.34
4124 · Rental Income	15,973.00	27,500.00	(11,527.00)
4200 · Park Operations	239.00	200.00	39.00
4204 · Park Special Events	(332.75)	292.50	(625.25)
4206 · Park Concessions Revenue	248.50	36.00	212.50
4208 · Park Donations	600.00	840.00	(240.00)
4251 · Water Improve. Proj- SRF Fund	0.00	0.00	0.00
4300 · Miscellaneous Income	12,426.49	307.00	12,119.49
4301 · Bulk Water	322.79	0.00	322.79
4302 · Copies/Reports	300.98	200.00	100.98
4303 · Restitution	11,799.06	0.00	11,799.06
4304 · Donations	25.00		
4305 · Training Donation	0.00	0.00	0.00
4306 · Christmas Donations	4,425.00	545.00	3,880.00
4307 · SRO Contract	22,449.00	44,898.00	(22,449.00)
4310 · TRANSFER IN - REVENUE	544,743.03	80,000.00	464,743.03
4601 · Christian County Treasurer	6.87	0.00	6.87

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
4602 · Sale of equipment	0.00	0.00	0.00
8888 · rebate	39.54	0.00	39.54
Total Income	1,695,785.45	1,692,159.39	3,626.06
Gross Profit	1,695,785.45	1,692,159.39	3,626.06
Expense			
refund	(5,774.34)		
4001 · Sparta Bus. & Evnt. Cnt. -Exp	21,053.79		
4205 · Special City Hall Events	2,917.09	54.00	2,863.09
5000 · Accounting Services	3,977.75	0.00	3,977.75
5010 · Advertising Expense	4,468.20	4,347.93	120.27
5030 · Animal Control	0.00	0.00	0.00
5050 · Audit Expense	9,000.00	6,300.00	2,700.00
5100 · Bank Service Charges	2,869.01	12,000.00	(9,130.99)
5220 · Chemicals and Testing	21,626.05	42,625.00	(20,998.95)
5222 · Computer Equipment	0.00	0.00	0.00
5225 · Equipment	54,077.26	35,514.19	18,563.07
5226 · Cares Act Expense	0.00	0.00	0.00
5227 · Christmas Donation Expenditure	4,238.85	0.00	4,238.85
5230 · Communication Equipment	0.00	0.00	0.00
5240 · Community Event Expense	15,215.12	12,000.00	3,215.12
5245 · Concessions Expense	0.00	500.00	(500.00)
5250 · Contract Labor	65,674.75	30,450.00	35,224.75
5260 · Court Expenses			
5261 · Attorneys	3,500.00	5,882.00	(2,382.00)
5260 · Court Expenses - Other	500.00		
Total 5260 · Court Expenses	4,000.00	5,882.00	(1,882.00)
5280 · Credit Card Expenses	0.00	0.00	0.00
5320 · Dues & Subscriptions	10,252.40	12,680.00	(2,427.60)
5330 · Depreciation	0.00	0.00	0.00
5400 · Elected Official Salaries	1,375.00	3,500.00	(2,125.00)
5405 · Elections Expense	594.22	900.00	(305.78)
5407 · Codification Expense	1,347.00	438.17	908.83
5410 · Electricity Expense	83,003.34	99,180.12	(16,176.78)
5430 · Engineer Fees	11,938.00	1,000.00	10,938.00
5450 · Equipment Lease - Copier	2,709.17	3,900.00	(1,190.83)
5460 · Equipment Rental	2,400.52	3,720.00	(1,319.48)
5500 · Fuel Expense	12,441.36	16,584.16	(4,142.80)
5600 · Insurance Expense			
5601 · Bond Insurance	200.00	750.00	(550.00)
5602 · General Liability	22,024.00	77,487.00	(55,463.00)
5604 · Health	68,984.37	76,000.00	(7,015.63)
5605 · Lagers Retirement	20,561.26	57,500.00	(36,938.74)
5606 · Life & Disability	(774.58)	3,600.00	(4,374.58)
5607 · Worker's Compensation	3,361.00	10,413.00	(7,052.00)
5600 · Insurance Expense - Other	44,628.52	30,000.00	14,628.52
Total 5600 · Insurance Expense	158,984.57	255,750.00	(96,765.43)

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
5650 · Interest Expense	8,563.26	0.00	8,563.26
5700 · Legal and Professional Fees	11,071.79	9,622.50	1,449.29
5740 · Materials Expense	8,412.46	101.32	8,311.14
5750 · Miscellaneous Expense	418,333.88		
5760 · MO One Call Locates	522.65	400.00	122.65
5800 · Office Cleaning Expense	1,585.00	2,000.00	(415.00)
5820 · Office Supplies Expense	437.99	1,700.00	(1,262.01)
5830 · Office Furniture & Equipment	0.00	1,000.00	(1,000.00)
5850 · Payroll Taxes Expense	53,643.27	39,343.08	14,300.19
5870 · Postage Expense	6,285.73	7,900.00	(1,614.27)
5880 · Principal Payments			
5881 · USDA Loan #1	59,382.00	75,000.00	(15,618.00)
5882 · USDA Loan #2	11,313.00	15,000.00	(3,687.00)
5883 · Principle Payments - Vehicle	43,154.00	9,200.00	33,954.00
5884 · Water Project Payments	52,356.86	88,000.00	(35,643.14)
5880 · Principal Payments - Other	0.00	0.00	0.00
Total 5880 · Principal Payments	166,205.86	187,200.00	(20,994.14)
5910 · Refuse Fees	100,790.76	0.00	100,790.76
5920 · Registrations & Licenses	25,607.57	594.00	25,013.57
5930 · Repairs & Maintenance			
5931 · Computer R & M	7,585.99	10,700.00	(3,114.01)
5932 · Equipment R & M	425.95	12,043.98	(11,618.03)
5933 · General R & M	1,030.95	0.00	1,030.95
5934 · Lift Stations R & M	8,904.51	10,000.00	(1,095.49)
5935 · Sewer Lines R & M	3,596.00	2,500.00	1,096.00
5936 · Vehicle R & M	3,747.40	7,500.00	(3,752.60)
5937 · Water Lines R & M	6,920.00	22,500.00	(15,580.00)
5938 · Wells R & M	21,525.15	0.00	21,525.15
5939 · WWTP R & M	345.75	3,000.00	(2,654.25)
5930 · Repairs & Maintenance - Other	11,217.32	0.00	11,217.32
Total 5930 · Repairs & Maintenance	65,299.02	68,243.98	(2,944.96)
5945 · Water Project Replacement	0.00	0.00	0.00
6000 · Salaries & Wages	384,880.30	477,222.73	(92,342.43)
6015 · Security System	2,979.75	5,900.00	(2,920.25)
6030 · Snow Removal	0.00	1,400.00	(1,400.00)
6050 · Software Expense	8,090.60	5,500.00	2,590.60
6070 · Supplies Expense	15,805.25	12,773.46	3,031.79
6071 · Special Events	787.00	1,178.37	(391.37)
7000 · Telephone Expense	2,754.89	2,378.67	376.22
7005 · Internet Expense	6,385.68	10,375.00	(3,989.32)
7010 · Training & Continuing Education	7,920.29	11,600.00	(3,679.71)
7020 · Trash Collection Service	16,329.70	98,777.61	(82,447.91)
7030 · Travel Expense	249.02	2,700.00	(2,450.98)
7100 · Uniforms	5,442.01	6,750.00	(1,307.99)
7110 · Utilities	4,390.02	8,000.00	(3,609.98)
7140 · Water Improve. Proj Exp.- Grant	0.00	0.00	0.00
7141 · Water Improv. Proj Exp.- SRF	0.00	0.00	0.00
7145 · 2021 Street Improvements	0.00	343,856.91	(343,856.91)
7150 · Water Expense	14,053.42	18,264.87	(4,211.45)

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
7170 · Website Expense	600.00	200.00	400.00
9910 · Vaccinations	435.97		
Total Expense	1,826,252.25	1,872,308.07	(46,055.82)
Net Ordinary Income	(130,466.80)	(180,148.68)	49,681.88
Other Income/Expense			
Other Income			
ARPA	0.00	0.00	0.00
Refunds	0.00	0.00	0.00
Sparta Historic District	0.00	0.67	(0.67)
Total Other Income	0.00	0.67	(0.67)
Other Expense			
8000 · New Location Expenses	0.00	0.00	0.00
9907 · Fees to match Grants	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.67	(0.67)
Net Income	(130,466.80)	(180,148.01)	49,681.21

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>% of Budget</u>
Ordinary Income/Expense	
Income	
0989 · Sparta Event Center-party ren	326.3%
0990 · Sparta Business Center-Lease	52.4%
0991 · Concessions Income/Left over mo	0.0%
4000 · Water Service Income	69.7%
4002 · Returned Check Processing Fees	100.0%
4004 · Sewer Service Income	63.9%
4012 · Trash Collection Services	74.7%
4016 · Connection Fees/Charge	100.0%
4017 · Penalty & Late Charges Income	100.0%
4020 · Credit Card Income	0.0%
4028 · Sewer Impact Fees	113.9%
4032 · Water Impact Fees	151.6%
4035 · Building Permits	178.6%
4036 · Inspection Fees	0.0%
4037 · Water Meter Hook-Up Parts	100.0%
4041 · Sales Tax Revenue	63.9%
4048 · MO Motor Fuel Tax	89.8%
4052 · MO Vehicle Fees Tax	64.2%
4056 · MO Vehicle Sales Tax	77.3%
4060 · Christian County Property Tax	93.7%
4062 · Christian County Sur Tax Income	0.0%
4064 · Franchise Tax	61.9%
4080 · Business Licenses	66.5%
4084 · Dog Licenses	42.7%
4088 · Liquor Licenses	183.1%
4090 · Court Fines/ Costs/CVC Income	124.7%
4101 · tax credit	0.0%
4104 · Grant Income & Reimbursements	
null	0.0%
4104 · Grant Income & Reimbursements ...	41.0%
Total 4104 · Grant Income & Reimburseme...	41.0%
4110 · Insurance- Liability Refund	0.0%
4120 · Interest Income	268.6%
4124 · Rental Income	58.1%
4200 · Park Operations	119.5%
4204 · Park Special Events	(113.8)%
4206 · Park Concessions Revenue	690.3%
4208 · Park Donations	71.4%
4251 · Water Improve. Proj- SRF Fund	0.0%
4300 · Miscellaneous Income	4,047.7%
4301 · Bulk Water	100.0%
4302 · Copies/Reports	150.5%
4303 · Restitution	100.0%
4304 · Donations	
4305 · Training Donation	0.0%
4306 · Christmas Donations	811.9%
4307 · SRO Contract	50.0%
4310 · TRANSFER IN - REVENUE	680.9%
4601 · Christian County Treasurer	100.0%

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	% of Budget
4602 · Sale of equipment	0.0%
8888 · rebate	100.0%
Total Income	100.2%
Gross Profit	100.2%
Expense	
refund	
4001 · Sparta Bus. & Evnt. Cnt. -Exp	
4205 · Special City Hall Events	5,402.0%
5000 · Accounting Services	100.0%
5010 · Advertising Expense	102.8%
5030 · Animal Control	0.0%
5050 · Audit Expense	142.9%
5100 · Bank Service Charges	23.9%
5220 · Chemicals and Testing	50.7%
5222 · Computer Equipment	0.0%
5225 · Equipment	152.3%
5226 · Cares Act Expense	0.0%
5227 · Christmas Donation Expenditure	100.0%
5230 · Communication Equipment	0.0%
5240 · Community Event Expense	126.8%
5245 · Concessions Expense	0.0%
5250 · Contract Labor	215.7%
5260 · Court Expenses	
5261 · Attorneys	59.5%
5260 · Court Expenses - Other	
Total 5260 · Court Expenses	68.0%
5280 · Credit Card Expenses	0.0%
5320 · Dues & Subscriptions	80.9%
5330 · Depreciation	0.0%
5400 · Elected Official Salaries	39.3%
5405 · Elections Expense	66.0%
5407 · Codification Expense	307.4%
5410 · Electricity Expense	83.7%
5430 · Engineer Fees	1,193.8%
5450 · Equipment Lease - Copier	69.5%
5460 · Equipment Rental	64.5%
5500 · Fuel Expense	75.0%
5600 · Insurance Expense	
5601 · Bond Insurance	26.7%
5602 · General Liability	28.4%
5604 · Health	90.8%
5605 · Lagers Retirement	35.8%
5606 · Life & Disability	(21.5)%
5607 · Worker's Compensation	32.3%
5600 · Insurance Expense - Other	148.8%
Total 5600 · Insurance Expense	62.2%

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>% of Budget</u>
5650 · Interest Expense	100.0%
5700 · Legal and Professional Fees	115.1%
5740 · Materials Expense	8,302.9%
5750 · Miscellaneous Expense	
5760 · MO One Call Locates	130.7%
5800 · Office Cleaning Expense	79.3%
5820 · Office Supplies Expense	25.8%
5830 · Office Furniture & Equipment	0.0%
5850 · Payroll Taxes Expense	136.3%
5870 · Postage Expense	79.6%
5880 · Principal Payments	
5881 · USDA Loan #1	79.2%
5882 · USDA Loan #2	75.4%
5883 · Principle Payments - Vehicle	469.1%
5884 · Water Project Payments	59.5%
5880 · Principal Payments - Other	0.0%
Total 5880 · Principal Payments	88.8%
5910 · Refuse Fees	100.0%
5920 · Registrations & Licenses	4,311.0%
5930 · Repairs & Maintenance	
5931 · Computer R & M	70.9%
5932 · Equipment R & M	3.5%
5933 · General R & M	100.0%
5934 · Lift Stations R & M	89.0%
5935 · Sewer Lines R & M	143.8%
5936 · Vehicle R & M	50.0%
5937 · Water Lines R & M	30.8%
5938 · Wells R & M	100.0%
5939 · WWTP R & M	11.5%
5930 · Repairs & Maintenance - Other	100.0%
Total 5930 · Repairs & Maintenance	95.7%
5945 · Water Project Replacement	0.0%
6000 · Salaries & Wages	80.7%
6015 · Security System	50.5%
6030 · Snow Removal	0.0%
6050 · Software Expense	147.1%
6070 · Supplies Expense	123.7%
6071 · Special Events	66.8%
7000 · Telephone Expense	115.8%
7005 · Internet Expense	61.5%
7010 · Training & Continuing Education	68.3%
7020 · Trash Collection Service	16.5%
7030 · Travel Expense	9.2%
7100 · Uniforms	80.6%
7110 · Utilities	54.9%
7140 · Water Improve. Proj Exp.- Grant	0.0%
7141 · Water Improv. Proj Exp.- SRF	0.0%
7145 · 2021 Street Improvements	0.0%
7150 · Water Expense	76.9%

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Cash Basis

City of Sparta
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	% of Budget
7170 · Website Expense	300.0%
9910 · Vaccinations	
Total Expense	97.5%
Net Ordinary Income	72.4%
Other Income/Expense	
Other Income	
ARPA	0.0%
Refunds	0.0%
Sparta Historic District	0.0%
Total Other Income	0.0%
Other Expense	
8000 · New Location Expenses	0.0%
9907 · Fees to match Grants	0.0%
Total Other Expense	0.0%
Net Other Income	0.0%
Net Income	72.4%

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Cash Basis

City of Sparta
Profit & Loss by Class
February 2024

	CF - Court Fund	GF - General Fund	PA - Park Fund	PF - Police Fund	SE - Sewer Fund
Ordinary Income/Expense					
Income					
0989 · Sparta Event Center-party ren	0.00	332.50	0.00	0.00	0.00
0990 · Sparta Business Center-Lease	0.00	1,265.00	0.00	0.00	0.00
4000 · Water Service Income	0.00	0.00	0.00	0.00	0.00
4002 · Returned Check Processing F...	0.00	0.00	0.00	0.00	0.00
4004 · Sewer Service Income	0.00	0.00	0.00	0.00	30,844.32
4012 · Trash Collection Services	0.00	0.00	0.00	0.00	0.00
4016 · Connection Fees/Charge	0.00	0.00	0.00	0.00	0.00
4017 · Penalty & Late Charges Income	0.00	0.00	0.00	0.00	0.00
4020 · Credit Card Income	0.00	0.00	0.00	0.00	0.00
4035 · Building Permits	0.00	90.00	0.00	0.00	0.00
4041 · Sales Tax Revenue	0.00	0.00	3,418.13	20,508.08	0.00
4048 · MO Motor Fuel Tax	0.00	0.00	0.00	561.87	0.00
4052 · MO Vehicle Fees Tax	0.00	0.00	0.00	61.32	0.00
4056 · MO Vehicle Sales Tax	0.00	0.00	0.00	166.06	0.00
4060 · Christian County Property Tax	0.00	3,242.84	0.00	0.00	0.00
4064 · Franchise Tax	0.00	7,630.99	0.00	0.00	0.00
4080 · Business Licenses	0.00	325.00	0.00	0.00	0.00
4084 · Dog Licenses	0.00	0.00	0.00	40.00	0.00
4090 · Court Fines/ Costs/CVC Inco...	3,923.00	0.00	0.00	0.00	0.00
4120 · Interest Income	0.00	0.00	0.00	0.00	0.00
4124 · Rental Income	0.00	2,978.00	0.00	0.00	0.00
4200 · Park Operations	0.00	0.00	41.08	0.00	0.00
4300 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4301 · Bulk Water	0.00	0.00	0.00	0.00	0.00
4307 · SRO Contract	0.00	0.00	0.00	11,224.50	0.00
4601 · Christian County Treasurer	0.00	6.87	0.00	0.00	0.00
Total Income	3,923.00	15,871.20	3,459.21	32,561.83	30,844.32
Gross Profit	3,923.00	15,871.20	3,459.21	32,561.83	30,844.32
Expense					
refund	0.00	(65.99)	0.00	0.00	0.00
4001 · Sparta Bus. & Evnt. Cnt. -Exp	0.00	4,260.13	0.00	0.00	0.00
4205 · Special City Hall Events	0.00	292.82	0.00	0.00	0.00
5010 · Advertising Expense	0.00	155.04	0.00	270.73	0.00
5220 · Chemicals and Testing	0.00	0.00	0.00	0.00	2,909.81
5225 · Equipment	0.00	681.30	168.30	562.00	4,929.95
5227 · Christmas Donation Expendit...	0.00	0.00	0.00	2,836.74	0.00
5240 · Community Event Expense	0.00	0.00	3,315.12	0.00	0.00
5250 · Contract Labor	0.00	20.00	0.00	0.00	1,255.00
5260 · Court Expenses					
5261 · Attorneys	500.00	0.00	0.00	0.00	0.00
Total 5260 · Court Expenses	500.00	0.00	0.00	0.00	0.00
5320 · Dues & Subscriptions	23.50	0.00	0.00	432.00	0.00
5405 · Elections Expense	0.00	198.07	0.00	0.00	198.07
5410 · Electricity Expense	0.00	136.53	91.00	30.34	3,552.67
5430 · Engineer Fees	0.00	721.00	0.00	0.00	0.00
5450 · Equipment Lease - Copier	0.00	56.67	0.00	56.66	129.67
5460 · Equipment Rental	0.00	0.00	403.30	0.00	0.00
5500 · Fuel Expense	0.00	0.00	0.00	624.93	0.00
5600 · Insurance Expense					
5601 · Bond Insurance	0.00	100.00	0.00	0.00	0.00
5604 · Health	0.00	1,678.22	0.00	6,565.98	4,044.64
5606 · Life & Disability	0.00	330.16	0.00	194.96	86.20
5600 · Insurance Expense - Other	0.00	320.00	0.00	194.96	406.20
Total 5600 · Insurance Expense	0.00	2,428.38	0.00	6,955.90	4,537.04
5650 · Interest Expense	0.00	0.00	0.00	0.00	0.00
5740 · Materials Expense	0.00	0.00	0.00	0.00	0.00
5800 · Office Cleaning Expense	0.00	125.00	0.00	0.00	0.00
5850 · Payroll Taxes Expense	0.00	602.52	0.00	2,673.32	1,073.02

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Cash Basis

City of Sparta
Profit & Loss by Class
February 2024

	CF - Court Fund	GF - General Fund	PA - Park Fund	PF - Police Fund	SE - Sewer Fund
5880 · Principal Payments					
5881 · USDA Loan #1	0.00	0.00	0.00	0.00	6,598.00
5882 · USDA Loan #2	0.00	0.00	0.00	0.00	1,257.00
Total 5880 · Principal Payments	0.00	0.00	0.00	0.00	7,855.00
5910 · Refuse Fees	0.00	0.00	0.00	0.00	989.07
5920 · Registrations & Licenses	0.00	290.00	0.00	0.00	0.00
5930 · Repairs & Maintenance					
5931 · Computer R & M	0.00	207.00	0.00	49.00	311.00
5936 · Vehicle R & M	0.00	0.00	0.00	310.76	0.00
5938 · Wells R & M	0.00	0.00	0.00	0.00	0.00
5930 · Repairs & Maintenance - O...	0.00	60.00	0.00	570.00	60.00
Total 5930 · Repairs & Maintenance	0.00	267.00	0.00	929.76	371.00
6000 · Salaries & Wages	0.00	6,522.28	0.00	29,019.30	11,209.57
6015 · Security System	0.00	109.38	0.00	36.46	109.38
6050 · Software Expense	0.00	0.00	0.00	0.00	1,400.00
6070 · Supplies Expense	0.00	252.71	0.00	0.00	25.39
7000 · Telephone Expense	0.00	69.25	0.00	123.98	314.27
7005 · Internet Expense	0.00	0.00	0.00	604.09	242.99
7010 · Training & Continuing Educa...	0.00	0.00	0.00	944.00	140.00
7020 · Trash Collection Service	0.00	0.00	0.00	0.00	0.00
7100 · Uniforms	0.00	0.00	0.00	184.97	340.07
7110 · Utilities	0.00	416.79	0.00	0.00	416.79
7150 · Water Expense	0.00	72.90	16.27	0.00	1,524.29
Total Expense	523.50	17,611.78	3,993.99	46,285.18	43,523.05
Net Ordinary Income	3,399.50	(1,740.58)	(534.78)	(13,723.35)	(12,678.73)
Net Income	<u>3,399.50</u>	<u>(1,740.58)</u>	<u>(534.78)</u>	<u>(13,723.35)</u>	<u>(12,678.73)</u>

12:53 PM
03/08/24
Cash Basis

City of Sparta
Profit & Loss by Class
February 2024

	ST - Street Fund	TF - Trash Fund	WA - Water Fund	Unclassified	TOTAL
Ordinary Income/Expense					
Income					
0989 • Sparta Event Center-party ren	0.00	0.00	0.00	0.00	332.50
0990 • Sparta Business Center-Lease	0.00	0.00	0.00	0.00	1,265.00
4000 • Water Service Income	0.00	0.00	33,763.23	0.00	33,763.23
4002 • Returned Check Processing F...	0.00	0.00	0.00	0.00	0.00
4004 • Sewer Service Income	0.00	0.00	0.00	0.00	30,844.32
4012 • Trash Collection Services	0.00	10,283.11	0.00	0.00	10,283.11
4016 • Connection Fees/Charge	0.00	0.00	0.00	0.00	0.00
4017 • Penalty & Late Charges Income	0.00	0.00	0.00	0.00	0.00
4020 • Credit Card Income	0.00	0.00	0.00	0.00	0.00
4035 • Building Permits	0.00	0.00	0.00	0.00	90.00
4041 • Sales Tax Revenue	6,836.45	0.00	0.00	0.00	30,762.66
4048 • MO Motor Fuel Tax	5,056.83	0.00	0.00	0.00	5,618.70
4052 • MO Vehicle Fees Tax	551.76	0.00	0.00	0.00	613.08
4056 • MO Vehicle Sales Tax	1,494.54	0.00	0.00	0.00	1,660.60
4060 • Christian County Property Tax	0.00	0.00	0.00	0.00	3,242.84
4064 • Franchise Tax	0.00	0.00	0.00	0.00	7,630.99
4080 • Business Licenses	0.00	0.00	0.00	0.00	325.00
4084 • Dog Licenses	0.00	0.00	0.00	0.00	40.00
4090 • Court Fines/ Costs/CVC Inco...	0.00	0.00	0.00	0.00	3,923.00
4120 • Interest Income	427.93	0.00	0.00	0.00	427.93
4124 • Rental Income	0.00	0.00	0.00	0.00	2,978.00
4200 • Park Operations	0.00	0.00	0.00	0.00	41.08
4300 • Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4301 • Bulk Water	0.00	0.00	45.00	0.00	45.00
4307 • SRO Contract	0.00	0.00	0.00	0.00	11,224.50
4601 • Christian County Treasurer	0.00	0.00	0.00	0.00	6.87
Total Income	14,367.51	10,283.11	33,808.23	0.00	145,118.41
Gross Profit	14,367.51	10,283.11	33,808.23	0.00	145,118.41
Expense					
refund	0.00	(4,443.85)	0.00	0.00	(4,509.84)
4001 • Sparta Bus. & Evnt. Cnt. -Exp	0.00	0.00	0.00	0.00	4,260.13
4205 • Special City Hall Events	0.00	0.00	0.00	0.00	292.82
5010 • Advertising Expense	0.00	0.00	0.00	0.00	425.77
5220 • Chemicals and Testing	0.00	0.00	0.00	0.00	2,909.81
5225 • Equipment	499.85	42.33	3,756.57	0.00	10,640.30
5227 • Christmas Donation Expendit...	0.00	0.00	0.00	0.00	2,836.74
5240 • Community Event Expense	0.00	0.00	0.00	0.00	3,315.12
5250 • Contract Labor	840.00	0.00	1,690.00	0.00	3,805.00
5260 • Court Expenses					
5261 • Attorneys	0.00	0.00	0.00	0.00	500.00
Total 5260 • Court Expenses	0.00	0.00	0.00	0.00	500.00
5320 • Dues & Subscriptions	0.00	0.00	20.55	0.00	476.05
5405 • Elections Expense	0.00	0.00	198.08	0.00	594.22
5410 • Electricity Expense	2,209.66	0.00	3,302.10	0.00	9,322.30
5430 • Engineer Fees	0.00	0.00	0.00	0.00	721.00
5450 • Equipment Lease - Copier	0.00	0.00	129.68	0.00	372.68
5460 • Equipment Rental	0.00	0.00	0.00	0.00	403.30
5500 • Fuel Expense	0.00	0.00	0.00	0.00	624.93
5600 • Insurance Expense					
5601 • Bond Insurance	0.00	0.00	0.00	0.00	100.00
5604 • Health	0.00	0.00	4,044.64	(46.35)	16,287.13
5606 • Life & Disability	0.00	0.00	63.36	(726.96)	(52.28)
5600 • Insurance Expense - Other	0.00	0.00	383.36	0.00	1,304.52
Total 5600 • Insurance Expense	0.00	0.00	4,491.36	(773.31)	17,639.37
5650 • Interest Expense	0.00	0.00	4,226.38	0.00	4,226.38
5740 • Materials Expense	134.06	0.00	0.00	0.00	134.06
5800 • Office Cleaning Expense	0.00	0.00	0.00	0.00	125.00
5850 • Payroll Taxes Expense	0.00	0.00	1,017.91	0.00	5,366.77

12:53 PM
03/08/24
Cash Basis

City of Sparta
Profit & Loss by Class
February 2024

	<u>ST - Street Fund</u>	<u>TF - Trash Fund</u>	<u>WA - Water Fund</u>	<u>Unclassified</u>	<u>TOTAL</u>
5880 • Principal Payments					
5881 • USDA Loan #1	0.00	0.00	0.00	0.00	6,598.00
5882 • USDA Loan #2	0.00	0.00	0.00	0.00	1,257.00
Total 5880 • Principal Payments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,855.00</u>
5910 • Refuse Fees	0.00	18,272.10	0.00	0.00	19,261.17
5920 • Registrations & Licenses	0.00	0.00	0.00	0.00	290.00
5930 • Repairs & Maintenance					
5931 • Computer R & M	0.00	0.00	311.00	0.00	878.00
5936 • Vehicle R & M	150.00	0.00	133.32	0.00	594.08
5938 • Wells R & M	0.00	0.00	19,800.00	0.00	19,800.00
5930 • Repairs & Maintenance - O...	0.00	0.00	60.00	0.00	750.00
Total 5930 • Repairs & Maintenance	<u>150.00</u>	<u>0.00</u>	<u>20,304.32</u>	<u>0.00</u>	<u>22,022.08</u>
6000 • Salaries & Wages	0.00	0.00	10,594.57	0.00	57,345.72
6015 • Security System	0.00	0.00	109.38	0.00	364.60
6050 • Software Expense	0.00	0.00	1,400.00	0.00	2,800.00
6070 • Supplies Expense	0.00	0.00	0.00	0.00	278.10
7000 • Telephone Expense	0.00	0.00	314.27	0.00	821.77
7005 • Internet Expense	0.00	0.00	675.13	0.00	1,522.21
7010 • Training & Continuing Educa...	0.00	0.00	185.00	0.00	1,269.00
7020 • Trash Collection Service	0.00	8,177.86	0.00	0.00	8,177.86
7100 • Uniforms	0.00	0.00	340.09	0.00	865.13
7110 • Utilities	0.00	0.00	416.80	0.00	1,250.38
7150 • Water Expense	0.00	0.00	0.00	0.00	1,613.46
Total Expense	<u>3,833.57</u>	<u>22,048.44</u>	<u>53,172.19</u>	<u>(773.31)</u>	<u>190,218.39</u>
Net Ordinary Income	<u>10,533.94</u>	<u>(11,765.33)</u>	<u>(19,363.96)</u>	<u>773.31</u>	<u>(45,099.98)</u>
Net Income	<u><u>10,533.94</u></u>	<u><u>(11,765.33)</u></u>	<u><u>(19,363.96)</u></u>	<u><u>773.31</u></u>	<u><u>(45,099.98)</u></u>

FIRST READING: _____
BILL NO.: 24-003

SECOND READING: _____
ORDINANCE NO. 202424-003

**AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA
INTO THE CITY OF SPARTA**

**BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF SPARTA, MISSOURI, AS
FOLLOWS:**

WHEREAS, on **01-19-2024**, a verified Petition, signed by the owner of the real estate described below and requesting annexation into the City of Sparta, Missouri, was filed with the City Clerk; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Sparta, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in the City of Sparta, Missouri, at 6:00 p.m. on **February 13, 2024**; and

WHEREAS, notice of this public hearing was published on **01-30-2024** in the Christian County Headliner, a weekly newspaper of general circulation in the County of Christian, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Alderman of the City of Sparta, Missouri, within seven (7) days after the public hearing; and

WHEREAS, the Board of Alderman of the City of Sparta, Missouri, does find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City of Sparta, Missouri, is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Alderman of the City of Sparta, Missouri, finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF SPARTA, CHRISTIAN COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. Pursuant to § 71.012, RSMo 2016, the following-described real estate is hereby annexed into the City of Sparta, Missouri, to wit:

FIRST READING: _____
BILL NO.: 24-003

SECOND READING: _____
ORDINANCE NO. 202424-003

Tract 1: Part of the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼) of Section 25, Township 27N, Range 20W, and part of the South Half of Lot 2 of the Southwest Quarter (S ½ Lot 2 SW ¼) of Section 30, Township 27N, Range 19W, all in Christian County, Missouri, described as commencing at a stone in the Southwest corner of said Section 30; thence along the West line of said Section 30 N 01°07'06"E 28.86 feet to the North right-of-way of State Highway #125; thence along said North right-of-way N 88°59'45"W 426.90 feet; thence N 00°54'58"W 198.34 feet for a true point of beginning; Thence continuing N 00°54'58"@ 201.45 feet to the South right-of-way of State Highway #14; thence along said South right-of-way N 68°32'20"E 234.12 feet; thence continuing along said South right-of-way along a curve to the left with a radius of 414.72 feet a distance of 139.93 feet; thence S89°19'51"E 336.86 feet to a point 230 feet East of the West line of said Section 30 and the centerline of the former railroad right-of-way; thence parallel to said West line S 01°05'23"W 367.70 feet; thence N 88°55'19"W 663.94 feet to the point of beginning; EXCEPT the North Half (N ½) of the former railroad right-of-way.

SECTION 2. The boundaries of the City of Sparta, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

SECTION 3. The City Clerk of the City of Sparta, Missouri, is hereby ordered to cause three certified copies of this ordinance to be filed with the Christian County Clerk.

SECTION 4. The City Clerk, and other pertinent City personnel, are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Sparta, Missouri, as herein provided.

SECTION 5. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they do conflict.

SECTION 6. This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Sparta, Missouri, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMEN AND ITS APPROVAL BY THE MAYOR, CITY OF SPARTA, CHRISTIAN COUNTY, MISSOURI.

APPROVED THIS 12th DAY OF MARCH, 2024.

FIRST READING: _____
BILL NO.: 24-003

SECOND READING: _____
ORDINANCE NO. 202424-003

Alderman Jarett Iorg	_____	_____	_____
Alderman James Campbell	_____	_____	_____
Alderman Amy Hammons	_____	_____	_____
Alderman Jeb Buschman	_____	_____	_____

PASSED THIS _____ DAY OF _____, 2024.

CITY OF SPARTA,

MISTY HOLT, MAYOR

[SEAL]

ATTEST:

Beckie Vessar, City Clerk

BILL NO: 24-004

ORDINANCE NO: 202424-004

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN THE PROGRAMMING AGREEMENT, PHASE 2 PROJECT BETWEEN THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE CITY OF SPARTA, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SPARTA, MISSOURI as follows:

WHEREAS, the City of Sparta desires a new public sidewalk along the north side of Division Street, from North Oak Avenue, across State Route 14 to the High School Campus consisting of approximately 4400 feet of new a new sidewalk, including, but not limited to, the installation and maintenance of the new sidewalk within the City limits, (the "Project") through the Agreement with the State of Missouri Highways and Transportation Commission; and

WHEREAS, it will be necessary to budget a total of 20% percent of the project cost in additional funds in the General Fund; and

WHEREAS, the Board of Aldermen desire to enter into such an agreement with the State of Missouri Highways and Transportation Commission.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Sparta, Missouri as follows:

Section 1. The Board of Alderman hereby accepts the terms of the agreement and authorizes the City Administrator and/or Mayor to execute the contract.

Section 2. This Ordinance shall be in full force and effect upon and after its passage and approval.

BILL NO: 24-004

ORDINANCE NO: 202424-004

BILL NO: 24-004

ORDINANCE NO: 202424-004

Passed and approved at a regular meeting of the Board of Aldermen of the City of Sparta, Missouri,
and this _____ day of _____, 2024.

Alderman Jarett Iorg	_____	_____	_____
Alderman James Campbell	_____	_____	_____
Alderman Amy Hammons	_____	_____	_____
Alderman Jeb Buschman	_____	_____	_____

Misty Holt, Mayor

Attest:

Beckie Vessar, Clerk

BILL NO: 24-004

ORDINANCE NO: 202424-004



SPARTA POLICE DEPARTMENT

200 North Avenue / P.O. Box 246 – Sparta, MO 65753
(417) 242 5511 (417) 634 5785 FAX



Date: 03/06/2024

REF: Police Report for City Council

I will be making a report to you each month to give you an idea of what your department is doing. If at some point you would like a specific question answered in a report, please, let me know.

February

<u>Comparing 2023 and 2024</u>	<u>2023</u>	<u>2024</u>
Calls for Service.	385	209
Citations	51	16
Arrest	7	5

Again, this month our numbers were lower than in 2023, granted 2023 was the busiest year on file for the police department. As you can see, we are down on calls for service citations and arrest. Please don't think that our job is only chasing numbers. If we are doing a good job, numbers should at some point begin to decrease. We strive to be very visible to the community, more hours on patrol!

In January we abated the properties off Allspice. It took some time to find someone to mow/brush hog the property. I have contacted a brush hog company, and he will be completing that very soon. It will cost \$300.00, his minimum, weeding eating is included.

For the month of March, we have really focused on Inoperable Vehicles. I have advised all officers to contact every residence that has, by city ordinance, an inoperable vehicle on their property and either make contact or leave a form on their door. Attached is a copy of the form The form includes the city ordinance. We are giving each resident the opportunity to remove the vehicle or to get it operational in 14 days. After 14 days we will issue citations on a case by case basis. Those that have several vehicles maybe give more time, those that decide not to act will be cited. After the first citation we will give them five more days to remove/fix, if still not compliant we will issue a second citation. Then three days later go through the process again. After that time, we will begin issuing citation daily until compliance. As of today, 3/7 we have contacted 29 residences with a total of 48 inoperable vehicles.



SPARTA POLICE DEPARTMENT

200 North Avenue / P.O. Box 246 – Sparta, MO 65753
(417) 242 5511 (417) 634 5785 FAX



Since we started this process, we have had five individuals come in and complain, stating that the police department is just dealing with individuals that are not on city council. Each of the five that have complained have compared their yard to Aldermen Jim Campbell's. These five people stated they felt like if the police department was going to fix the problem it needed to start with the Aldermen, Jim Campbell. Three of the five advised they would be at city council, 03/12/2024. We encouraged them to attend and to make a report to the council. Officer Byerley received an anonymous complaint on 01/19/2024 in reference to Mr. Campbell's property, that letter is attached to this report. Mr. Campbell's tow company is located at 263 N. Oak Ave. The GIS mapping shows Mr. Campbell owns three different parcels, His home and business at 263 N. Oak Ave, an empty lot to the north that does not have a GIS address and a third parcel located adjacent to the south with the address of 239 N. Oak Ave. Mr. Campbell has told me, the vehicles setting on the lot of 239 N. Oak are his personal vehicles. As of today, 03/07/2024 there are 10 inoperable vehicles, per city ordinance, located on the property at 239 N. Oak.

As always, if there is a topic you would like to discuss please let me know.

Chief Trampus Taylor



SPARTA POLICE DEPARTMENT

200 North Avenue / P.O. Box 246 – Sparta, MO 65753
(417) 242 5511 (417) 634 5785 FAX



Date: _____

Case #: _____

Address: _____

Person spoke to – Door Hanger: _____

Section 215.040 Open Storage of Inoperable Vehicles or Public Safety Hazards Prohibited. (1)

The open storage of inoperable vehicles or other vehicles deemed by the City to constitute a public safety hazard is prohibited. Nothing in this Section shall apply to a vehicle which is completely enclosed within a locked building or locked fenced area and not visible from adjacent public or private property nor to any vehicle upon the property of a business licensed as salvage, swap, junk dealer, towing or storage facility so long as the business is operated in compliance with its business license and the property is in compliance with applicable zoning ordinances.

NOTE: The Police Department vies the above city ordinance as follows: any vehicle that cannot be drive on the roadway, City, or State Highway, legally.

Vehicle Description #1 Color _____ Make _____ Model _____

Vehicle Description #2 Color _____ Make _____ Model _____

Vehicle Description #3 Color _____ Make _____ Model _____

Vehicle Description #4 Color _____ Make _____ Model _____

You have been given 14 days to remove the vehicle/vehicles mentioned above or have them legal to drive on the roadway of the city and state. After 14 days citations will be issued, after the first citation you will be given 5 days to comply, at that time, another citation will be issued, then you will be given three days to comply, then another citation will be issued. After that a citation will be issued everyday not to exceed 10 citations per month. This is for each inoperable vehicle that is described in the ordinance.

Chief Trampus Taylor

I Am writing in concern of my neighborhood. There are numerous vehicles gathering in a yard near my house. This is a tow business that feels the need to leave all scrap and towed vehicles in his yard. A business like this should remain outside of a housing development in my opinion. It also brings unnecessary rodent and insect traffic. Property value is important also.

Respectfully
Concerned citizen.

ORDER

Upon review of the reports, pictures, and interview of the Building Inspector, I declare a nuisance exists within the city limits of Sparta, Missouri, and specifically at 189 Walnut Street, Sparta, Missouri.

That pursuant to Section 505.080 (5) you have thirty days to vacate, demolish, and clean up this property. If the property is not vacated, demolished, and cleaned up in the thirty days the City shall cause the vacation, demolition, and cleanup of the property located at 189 Walnut Street pursuant to 505.080 (6).

Misty Holt

Misty Holt

Mayor, City of Sparta

Dated: 9-25-2023

Attest: *Beckie Wesson*

City Clerk

**U.S. Postal Service™
CERTIFIED MAIL® RECEIPT**
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	\$ 4.35
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy)	\$ 3.55
☐ Return Receipt (electronic)	\$
☐ Certified Mail Restricted Delivery	\$
☐ Adult Signature Required	\$
☐ Adult Signature Restricted Delivery	\$
Postage	\$ 6.3
Total Postage and Fees	\$ 8.53
Sent To	Shirley McKinney + Shawn Ellis
Street and Apt. No., or PO Box No.	



COMPLETE THIS SECTION

Items 1, 2, and 3.
name and address on the reverse
e can return the card to you.
s card to the back of the mailpiece,
front if space permits.

ressed to:
Kinney + Shawn Ellis
267
0 65721



9402 5868 0038 5420 69

ber (Transfer from service label)

COMPLETE THIS SECTION ON DELIVERY

A. Signature <i>X Jimmy Tuttle</i>	☐ Agent ☐ Addressee
B. Received by (Printed Name) <i>Jimmy Tuttle</i>	C. Date of Delivery <i>10-2-23</i>
D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No	

3. Service Type	☐ Priority Mail Express®
☐ Adult Signature	☐ Registered Mail™
☐ Adult Signature Restricted Delivery	☐ Registered Mail Restrict
☐ Certified Mail®	Delivery
☐ Certified Mail Restricted Delivery	☐ Return Receipt for
☐ Collect on Delivery	Merchandise
☐ Collect on Delivery Restricted Delivery	☐ Signature Confirmation™

Return

ORDER

Upon review of the reports, pictures, and interview of the Building Inspector, I declare a nuisance exists within the city limits of Sparta, Missouri, and specifically at 189 Walnut Street, Sparta, Missouri.

That pursuant to Section 505.080 (5) you have thirty days to vacate, demolish, and clean up this property. If the property is not vacated, demolished, and cleaned up in the thirty days the City shall cause the vacation, demolition, and cleanup of the property located at 189 Walnut Street pursuant to 505.080 (6).



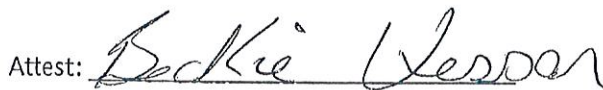
Misty Holt

Mayor, City of Sparta

Dated:

9-25-2023

Attest:



City Clerk

9/26/2023

@ 1710

Served to Paul / Hugford
By Officer W. O'Malley
J. Simpson Taylor



CITY OF SPARTA

200 NORTH AVENUE - P.
SPARTA, MISSOURI
P: 417.634.3992 FAX: 417.634.3993

1-30-2023

Shirley McKinney
PO Box 267
Ozark, MO 65721

RH: Condemned Building at 189 Walnut St. Sparta MO

Mrs. McKinney,

You are being sent this notice because you have been identified as potentially having an interest in the property at 189 Walnut Street. As per **Section 050.060** of the Sparta Municipal Code, a notice has been issued to all other interested parties including owners, lessees, occupants, mortgagees, and agents.

The building at 189 Walnut Street was condemned on September 12th 2023 and notice was sent out September 25th 2023. Per the Order of Condemnation, the vacation, demolition, and cleanup of the property has not been completed in the thirty (30) days' time. If action is not taken by 3:00 p.m. March 9th 2024 the abatement of the property will begin. The hearing is set for March 12th at 6:00 p.m. during the Regular Board of Alderman Meeting.

If the City Council approves an abatement/demolition then the cost of abatement and demolition will be place on the property as a tax lien per **Section 505.080 (6)**.

If you have any questions, please contact me at 417-634-3992 ex 2 or by email at tristan@spartamo.com

Sincerely,

Tristan Butler
Administrative Assistant
City Of Sparta

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

SPARTA, MO 65753

Postmark Here
JAN 31 2024

USPS

Certified Mail Fee \$ 4.40

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$ 3.65

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$.64

Total Postage and Fees \$ 8.69

Sent To Shirley McKinney

Street and Apt. No., or PO Box No. P.O. Box 267

City, State, ZIP+4® OZARK, MO 65721

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

■ Complete items 1, 2, and 3.
■ Print your name and address on the reverse so that we can return this card to you.
■ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Shirley McKinney
P.O. BOX 267
OZARK, MO 65721

2. Article Number (Transfer from service label)
9590 9402 5868 0038 5420 38

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Tristan Butler ☐ Agent ☐ Address

B. Received by (Printed Name)
Tristan Butler

C. Date of Delivery
2-6-24

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation
☐ Signature Confirmation Restricted Delivery

☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation
☐ Signature Confirmation Restricted Delivery